

**ACTEN BOARD OF DIRECTORS' MEETING**  
**Northwest High School - Board Room**  
**2710 N North Road in Grand Island, NE**  
**Saturday, January 17, 2015**  
**9:00 a.m. - 12:00 p.m.**

Directions from I-80 are attached.  
Please park in the East Lot (in front of school) and enter through the north door.  
The door to the conference room will be unlocked.

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**All members** – If possible, a Strategic Planning session will follow the meeting. Please contact Lila at [acte.nebraska@juno.com](mailto:acte.nebraska@juno.com) by Wednesday, January 14, to let her know whether or not you plan to attend the meeting in the morning and if you will be able to stay for the Strategic Planning session.

### **AGENDA**

1. Call to Order
2. Approval of Minutes – October 11, 2014 (attached with notice/agenda)
3. Treasurer's Report – December 31, 2014 - DeLayne Havlovic
4. NDE Update – Rich Katt
  - a. Legislation
  - b. 2015 Conference Planning
5. ACTE Update - Kelly Means
  - a. CareerTech Vision-2014 Update
  - b. National Policy Seminar (March 2-4, 2015 in Arlington, VA) - DeLayne Havlovic
  - c. Region V Conference, April 15-18, in Overland Park, KS
    - Does anyone plan to attend? ACTEN prize for fundraiser?
    - Deadline to apply for a Region V State Mini Grant is March 15, 2015
6. 2015 ACTEN Election of Officers and Representatives - Brad Andreasen
  - a. Officer positions: President Elect and Treasurer
  - b. Discipline representative positions: Agriculture, Guidance and Career Development and Marketing Education. We currently do not have a representative for the following disciplines: Adult Workforce Development, New and Related Services and Special Populations
  - c. Ballots - Survey Monkey - A message will be sent to each voting member with a link to the ballot for their discipline or the general ballot in April.
7. 2015 ACTEN Awards - Brad Andreasen
  - a. Applicants will use the ACTE Awards Portal to apply. Deadline is March 1, 2015.
  - b. Nominating & Awards committee members will receive message from the Awards Portal with their password to access/review/judge the ACTEN applications after the March 1st application deadline has passed.
  - c. Outstanding Member Nominations
8. Career and Technical Education Month (February 2015)
9. Spring or Summer 2015 Newsletter deadline - Stephanie Miller
10. Website Update & ACTEN Shirt Update - Denise McNeel

11. New Business:

- a. Career Education Foundation of Nebraska - Kathleen Kennedy & Rich Katt
- b. Status of search for new executive director/secretary - ACTEN Officers
- c. Updates - Lila Kulwicki  
(2014-15 ACTEN Leadership Handbook, E-postcard filing with IRS, membership lists for discipline reps, recognition letters for board members)
- d. NCE Conference June 1-4, 2015
  - ACTEN Annual Meeting - June 2nd (4:15-5:15 p.m.)
  - Assembly of Delegates - June 3rd (7:00-7:45 a.m.) food will be served at 7:00
  - Wednesday Luncheon - ACTEN Awards/Scholarships - Speaker ?
  - ACTEN Visibility (carried over from Oct Meeting)
  - ACTEN Fundraiser - Raffle or something new?
  - Promotional items for new members who join at conference

12. State Discipline Association Reports - Discipline Association Presidents

(This is your opportunity to bring info to ACTEN about your organization or ask for ACTEN's input/assistance)

13. Adjournment

Lunch: If the board meeting runs long, we will break for lunch and begin the Strategic Planning session after lunch. If the meeting ends early, we will begin work on the Strategic Plan and then break for lunch and continue work on the Strategic Plan after lunch. Lunch plans haven't been finalized - we might go out and everyone pay for their own lunch, or we may have food (possibly Valentino's) delivered and members would contribute toward the cost of food.

Strategic Planning Session

Board members will review the current Strategic Plan and decide how best to implement ideas that were proposed at 2013 NEXUS and any new ideas that you may have.

Additional Items for discussion are listed on the next page

ACTEN Survey - Ronita Jacobsen developed the original survey and would be willing to share the password to access her survey with a board member to update the questions.

Option to add divisional organization dues on ACTE membership dues grid - Jessica Levy, ACTE state membership liaison, sent a form to Lila that ACTEN could submit to ACTE that would authorize ACTE to add state division dues for any of our disciplines. Jessica wondered if we would be interested in adding FCSTN/NATFACS dues for Family and Consumer Sciences Education members on the payment grid for NE members since ACTE is asked to collect these dues when processing credit card payments from FAM members. It would be necessary for FCSTN to inform ACTEN and for ACTEN to inform ACTE if/when FCSTN or NATFACS dues increase or the wrong amount would be collected.

Pro: Family and Consumer Sciences Education members could renew their membership in ACTE, ACTEN, FCSTN and NATFACS at the same time via ACTE's website. ACTE would send their ACTEN/FCSTN & NATFACS dues to ACTEN in the monthly dues check.

Con: ACTEN's treasurer would need to write checks to transfer FCSTN/NATFACS dues to FCSTN to process and ACTEN executive secretary/director would need to send checks with cover letters (or design a report form) to create a paper trail. We already do this a few times a year for credit card payments that are accepted at NCE Conference, but this would likely happen more often with this change.

Con: All FAM members would have to pay to join FCSTN/NATFACS if they go to ACTE's website to join. Lila thinks that there are currently one or two current FAM members who may not belong to FCSTN (K Madsen and K Spencer-May), so they would not be able to renew through the website without having to pay FCSTN/ NATFACS dues. A solution to that problem would be for those two members to join or renew through ACTEN because their ACTE dues could be sent in by ACTEN, but nothing would be sent to FCSTN.

NAEA expects their members to join through NAEA. AGR members dues are different for members who are in their 1st, 2nd and 3rd+ years of teaching, so this would not be something that they would be interested in for their members. NSBEA has never asked ACTEN to collect their dues, so Lila has no idea what their dues include, or if they would be interested.