

ACTEN BOARD OF DIRECTORS' MEETING

Saturday, October 17, 2015

9:00-11:00a.m.

MINUTES

Call to Order: President Stephanie Miller called the meeting to order at 9:04a.m.

Board Members Present: Kelly Means, Kristin Vest, Dave Gee, Brittany McPhillips, Siera Meyer, Jill Peterson, Carmen Warner, Anne Schmall

Board Members Absent: DeLayne Havlovic, Dave Horst, Cathy Kloch, Janelle Stansberry, Stephanie Mann, Kathryn Ballobin, Melissa Hansen, Debra Ziegler, Kelly Christensen

Ex-Officio Members Present: Murleen Bellinger, Rich Katt, Kathleen Kennedy, Denise McNeel

Ex-Officio Members Absent:

Welcome:

Siera Miller (AGR Rep), Carmen Warner (FACS Rep),

Stephanie Miller welcomed new board members Siera Miller and Carmen Warner. Board member introductions were conducted.

Secretary's Report (June 2, 2015):

Minutes were voted for approval as submitted, which was moved by **Anne Schmall** and seconded by **Seira Miller**.

Motion passed.

Treasurer's Report (June 2, 2015 and September 30, 2015):

Murleen presented Delayne's treasurer's report from 6/2/15 and 9/30/15.

Treasurer's report will be filed as presented.

NDE Update (Rich Katt):

Rich shared an update on behalf of NDE, which focused on the current legislation including Perkins reauthorization and ESEA. Rich has had several conversations with Senators about possibilities of some legislation to support CTE. This year was the largest ever NCE conference with over 700 participants. Rich shared some new features for the 2016 NCE conference including ACTEN's contributions to the event and Quick Stops mini-sessions.

2015 ACTEN Conference Review:

Awards: Following discussion, it was suggested that a one-page handout for applicants with a checklist for the needed material might be helpful for awards. A helpful "guidebook" for the Awards process is on the ACTEN website. The deadline to Murleen is February 1, which will be sent to discipline representatives.

Board Meeting, Assembly of Delegates & Awards Presentation: The luncheon and breakfast for Assembly of Delegates continues to work pretty well. ACTEN will continue to reach out to ACTE with a potential person to attend NCE Conference. It was discussed that ACTEN host a Quick Stop Session at NCE.

Increased presence and awareness of ACTEN: Various ideas were suggested including developing an ACTEN flyer and handout in the registration packets with a membership form to generate interest and unity. The content of vertical banners need to be sent to Rich in by mid-November to receive board approval in January. A 1st Timers breakfast and pre-service student breakfast with ACTEN presence will be offered this year. "Why ACTEN" – comments from July Strategic Planning meeting were discussed. It was requested that the ACTEN membership table be directly across from the registration table. Potential CTE membership generated from NDE from all career fields is requested.

Anne Schmall moved to generate a list from NDE for all potential new members with a \$25.00 discount from the ACTEN dues. **Kathleen Kennedy seconded.**

Motion passed.

Kelly Means moved that members must bring a postcard to receive the dues discount at NCE conference. **Siera Miller seconded.**

Motion passed.

Strategic Plan:

2015-2019 Strategic Plan: Significant changes were made to the Strategic Plan this summer. An ACTEN account Google Doc is created to keep the Strategic Plan ever evolving and changing. Executive Board members are encouraged to review the Strategic Plan with comments.

Career Tech Vision 2015 in New Orleans:

Assembly of Delegates – Proposed Amendments for Bylaws – Resolutions: Stephanie Miller, Anne Schmall and Kristin Vest will serve as delegates. Murleen can register ACTE State Leadership Breakfast attendance with the dates and times of the meeting (Kristin, Stephanie, Anne, Allison). The QSA Award was submitted. Nebraska Basket for ACTE Fundraiser was discussed; Stephanie contacted Region V and is unsure regarding what we need to do.

2016 ACTEN Awards Program: Applicants will enter the portal to complete their application. Murleen will send an e-blast regarding this information including a link to their portal to encourage members to apply. Murleen will contact 2015 ACTEN award recipients regarding updating their application for Region V level recognition.

Career and Technical Education Month (February 2016):

FCSTN Legislative Workshop – February 1, 2016

- b. Information will be provided to State Senators
- c. ACTEN Visibility during CTE Month: will be shared with the PR Committee
- d. NDE plan on CTSO presence will be on January 26, 2016.
- e. Proclamation: NDE and Stephanie request the Career Education Month

Proclamation. This must be completed one month before the recommended date.

Winter 2016 Newsletter – Deadline to Submit Articles/Photos: Winter newsletter deadline is January 23 to Anne. This will allow delegates to CareerTech Vision to submit information and NEXUS.

Website Update: Website update is in progress!

New Business:

Meeting Schedule for 2015 – 2016: ACTEN Board Meeting will be held on Friday evening, January 15, 2016 to begin at 6:00p.m. with dinner and the meeting to follow. Rich will make arrangements for dinner. NEXUS will be held on Saturday, January 16, 2016. NCE Conference meeting agenda – Executive Board Members will need to attend on Tuesday, June 7 at 4:30p.m. on Wednesday, 1st Timers Breakfast and Pre-service Teacher Breakfast and the Assembly of Delegates will be held on Thursday, June 9.

Appoint Committee Chairpersons and Committee Members: Murleen shared the document to explain the committee responsibilities based on position. She will follow-up with absent members to provide them with the opportunity to sign-up.

2015-16 Leadership Handbook: Murleen has updated the Leadership handbook and the officer contact information was reviewed.

ACTEN Shirts: New board members need to order shirts. The purpose of the shirt has not changed as it is for visibility at NCE conference. Denise is willing to order shirts for members and will check on additional embroidery updates.

State Discipline Association Reports - Discipline Association Presidents: Kristin Vest, FCSTN President reported that the FCSTN Board would meet later this afternoon. FCSTN is currently planning the Legislative Workshop on February 1st and has provided a digital LEAP (lesson planning resource) to its members.

The meeting was adjourned at 11:36a.m.

Respectfully submitted,

Kristin Vest, Secretary