

## **ACTEN ANNUAL BOARD MEETING**

Holiday Inn, Stateroom D  
Kearney, Nebraska  
Tuesday, June 7, 2016  
4:30 – 5:30 p.m.

**Reminder: Bring your ACTEN polo shirt to NCE Conference to wear on Wednesday....and your ACTEN pin!**

**RSVP to Murleen by May 20, 2016**

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### **AGENDA**

1. Call to Order – 4:30 p.m.
2. Approval of Minutes – January 15, 2016
3. Treasurer’s Report (4/30/2016) - DeLayne Havlovic
4. Greetings from Sarah Heath, ACTE Representative
5. 2016 ACTE Region V Conference Update – Stephanie Miller  
Congrats to DeLayne Havlovic who was named the ACTE Region V Outstanding Supervisor of the Year!
6. CareerTech Vision 2016 - Assembly of Delegates – Stephanie Miller  
(ACTEN President, President Elect, one delegate & one alternate)
7. NDE Update: Rich Katt
8. Committee Reports:
  - a. Audit – 2014-15– Kathryn Ballobin (financial records were audited by Marcene Wurdeman)
  - b. Budget – DeLayne Havlovic
  - c. Bylaws – David Gee (see document included in your folder)
  - d. Legislation/Resolution – Kelly Christensen
  - e. Membership – Cathy Kloch
  - f. Newsletter – Anne Schmall
  - g. Nominating/Awards – Kelly Means
  - h. Program of Work/Professional Development & Strategic Plan – Anne Schmall
  - i. Public Relations – Jill Peterson
  - j. Nebraska Career Education Innovation Foundation of Nebraska – Kathleen Kennedy
9. Election of Officers/Representatives for 2016-17:  
- Announce Election Results and Introduce New Members – Kelly Means
10. Other Business: 2016 NCE Conference Last Minute Details
  - a. Plan to wear your ACTEN polo shirt Wednesday
  - b. Assembly of Delegates is at 7:00 a.m. on Thursday – Diamond 3
  - c. ACTEN Awards & Board Recognition - Wed 12:30-1:15 - Crystal Ballroom
  - d. Board members sign up to help at ACTEN membership table on Wednesday
  - e. Distribute tickets for Split the Pot Fundraiser
  - f. Distribution of board member & delegate ribbons
11. Next Meeting Date
12. Adjournment