

Annual ACTEN Board of Directors' Meeting
Tuesday, June 7, 2016
4:30-p.m. – Nebraska Career Education Conference Kearney, NE

MINUTES

Call to Order: President Stephanie Miller called the meeting to order at 4:37p.m.

Board Members Participating: Kelly Means, DeLayne Havlovic, Kristin Vest, Stephanie Miller, Anne Schmall, Janelle Stansberry, Cathy Kloch, Dave Gee, Carmen Warner, Kathryn Ballobin, Debra Zeigler

Board Members Absent: Jill Peterson, Siera Meyer, Melissa Hansen, Brittany McPhillips, Kelly Christensen

Ex-Officio Members Present: Ryan Foor (NDE), Kathleen Kennedy (CEFN), Denise McNeel (Webmaster), Murleen Bellinger (ACTEN Executive Director), Kristin Vest (FCSTN President), Steve Woodside (ADM), Jeremy Cowley (President-elect)

Ex-Officio Members Absent: Jon Lechtenberg (NAEA), Angie Chittick (NSBEA), Mary Janssen (NAME), Trevor Korte (NITEA)

Guests: Sarah Heath, ACTE Past-President from Colorado

Secretary's Report:

The Minutes from January 15, 2016 Board of Directors Meeting were reviewed. There were no other questions or changes to the minutes.

Kathleen Kennedy moved to approve the minutes as presented. Anne Schmall seconded. Motion passed.

Treasurer's Report: DeLayne Havlovic

DeLayne shared the Treasurer's Report from April 30, 2016. DeLayne was seeking feedback from Anne and Stephanie regarding their goals as President and Past-President. Executive Director's line item may be reduced due to transition expenses.

The treasurer's report will be filed for Audit.

Greetings from ACTE – Sarah Heath, ACTE Past-President from Colorado

Stephanie welcomed and introduced Sarah Heath from ACTE on behalf of ACTEN.

Sarah encouraged members to reach out to policy makers regarding Perkins funding because it has not been supported fully as previously which will complete fiscal year 2017. ACTE Board of Directors election will be completed by June 15. There is a Region V Vice-President opening if anyone is interested in applying. Sarah said that they are seeking ACTE member benefit ideas to locate resources or take advantage of leadership training opportunities including a new mentoring program.

2016 ACTE Region V Conference Update: Stephanie Miller

Congratulations to DeLayne Havlovic who was named ACTE Region V Outstanding Supervisor during the Region V conference!

CareerTech Vision 2016 Delegates: Stephanie Miller

Delegates will be elected during the June 9, 2016 Assembly of Delegates meeting. Anne Schmall, ACTEN President; Jeremy Cowley, President-Elect; one delegate and one alternate will attend the conference. Delegates are encouraged to plan to attend and register for CareerTech Vision 2016. CareerTech Vision will be held November 30-December 3 in Las Vegas.

NDE Update (Ryan Foor):

Ryan shared that CTE teacher supply continues to be an issue, which is at a critical level especially in IT, Ag and Family and Consumer Sciences. Due to the career to-education/industry certifications, NDE is continuing to offer JumpStart, which is a 4-day boot camp at Norris High School to provide "Teaching 101", the Beginning Teacher Institute and Leadership Academy continue to provide professional development opportunities for teachers. ACTEN is encouraged to provide solutions and support to the ongoing teacher shortage issue.

Committee Reports:

Audit Report (Kathryn Ballobin): Kathryn Ballobin shared a written report from Marcene Wurdeman. She recommended we send a thank you to her for her many years of service. The audit was conducted with no discrepancies.

Budget (DeLayne Havlovic): DeLayne shared his work on the budget reflecting the following change in Murleen's position from Executive Secretary to Executive Director will now include travel costs to national conventions. The proposed budget will be presented at the Assembly of Delegates on Thursday, June 9, 2016.

Bylaws (Dave Gee): Bylaws proposals have been amended to reflect a change in the restructuring in the Foundation.

Legislative/Resolution (Kelly Christensen): No report.

Membership (Cathy Kloch):

ACTEN has 344 members, which reflects an increase of three board members. A copy of the updated summary of members per division was distributed in Board Member packets.

Newsletter (Anne Schmall):

Spring newsletter is posted! Deadline for articles and pictures is June 17 for July 1 publication. Please send articles and pictures to Anne from NCE Conference and each division, locally with partnerships from Business and Industry would be welcomed! Links to division social media channels, websites, pictures, etc. should be included.

Nominating and Awards Report (Kelly Means)

A slate of officers have been selected and awards will be presented during the luncheon tomorrow. All awards received nominations. The award process will continue to be discussed. If someone wins an award can they still apply again, number of times, etc? You can apply for the overall Teacher of the Year. Division reps need to encourage and clarify the process, which is due March 1. Guidebook award recipients. It has been challenged to the awards committee.

Program of Work/Professional Development and Strategic Plan (Anne Schmall):

Anne has reviewed the Program of Work and Strategic Plan to reflect the re-visioning of ACTEN's mission and purpose surrounding the themes of Educate, Advocate and Lead. The NEXUS Program of Work Calendar will assist with accountability and promote individual work throughout the next year.

Public Relations – Carmen Warner

Postcards were mailed to targeted ACTEN members encouraging them to join ACTEN and attend NCE Conference. When presenting the postcard to the executive director at the ACTEN membership table, the individual would receive \$25.00 off their current dues and gain the benefits of joining membership. Murleen will report back to the group on Business and Trade and Industry. Over 900 postcards were mailed to groups with the most growth potential.

Nebraska Career Education Foundation of NE – Kathleen Kennedy

The Foundation has implemented a CTE Marketing campaign with Clark Creative Group targeting high school seniors and early-retirees considering a new career change in CTE. Op-Ed pieces making the case for CTE across the State of Nebraska from influential people in July and August. Website to come, educational opportunities, career field specialist contact information, scholarship options, tuition reimbursement, info kits to all public schools with info-graphics, pens and pencils and notebooks. Teachtoyourpower.com – Thursday Board Meeting at 2:30p.m. there will be a PFI Career Needs Assessment and Strategic Vision for CTE.

Election of Officers/Representatives for 2017-18:

SurveyMonkey election results: Email messages with links to the general ballot or discipline specific ballots were sent to all voting members. 60 ballots were cast.

Kelly Means shared the results for the following ACTEN positions:

- **President-Elect:** Jeremy Cowley (Administration)
- **Secretary:** Emily Murphy (FACS)
- **Discipline Representatives for:**
 - Health Science:** Deb Ziegler
 - Engineering:** Dave Gee
 - New and Related:** Dani Niss
 - Trades and Industry:** Will be appointed – Dave will mention
 - Administration:** Steve Woodside

Webmaster: Denise will be resigning from her position. This position is appointed.

The auditor will also need to be replaced.

Other Business (Stephanie Miller) 2016 NCE Conference Details:

Board members are encouraged to wear their polo shirts tomorrow and to pick-up board member ribbons for their nametags. 7:30-8:00a.m. First Timers Breakfast and Luncheon on Wednesday for Awards. Stephanie reminded members to attend the Assembly of Delegates meeting on Wednesday morning. Board members were asked to sell raffle tickets for the Split the Pot fundraiser. Why Join ACTE session at 2:30p.m. – Carmen, Sarah, Dave, DeLayne and Stephanie – discussed potential questions for the session.

Next Meeting Date: ACTEN Board Meeting will be held at Kearney High School in mid-October. CTE Teacher Recruitment will be the focus of a Nexus workshop in January sponsored by NDE.

Adjournment:

President Stephanie Miller adjourned the meeting at 6:04p.m.

Respectfully submitted,

Kristin Vest, Secretary