

**ACTEN BOARD OF DIRECTORS' MEETING**  
**Saturday, January 25, 2020**  
**Career Pathways Institute, Conference Rm.**  
**1215 S. Adams St., Grand Island, NE**  
**9:00 AM to 12:00 PM**

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**AGENDA**

1. Call to Order
2. Approval of Minutes – October 12, 2019
3. Treasurer’s Report – December 31, 2019 - DeLayne Havlovic
4. NDE Update – Kate Graham
  - a. Legislation
  - b. 2020 Conference Planning
5. ACTE Update – Dan Phillips
  - a. CareerTech VISION-2019 Update
  - b. National Policy Seminar (March 29-April 1, 2020 in Arlington, VA)
    - Dan Phillips
  - c. Region V Conference, April 22-25 in Lake Tahoe, Nevada
    - ACTEN’s contribution for the fundraiser?
6. 2020 ACTEN Election of Officers and Representatives – Morgan Trausch
  - a. Officer positions: President Elect and Secretary
  - b. Discipline representative positions: New and Related Services. We currently do not have a representative for the following disciplines: Adult Workforce Development and Special Populations; Agriculture Education will nominate their representative at their summer meeting.
  - c. Ballots - A message will be sent to each voting member with a link to the ballot for their discipline or the general ballot in April.
7. 2020 ACTEN Awards – Morgan Trausch
  - a. Applicants will use the ACTE Awards Portal to apply. Deadline is March 1, 2020.
  - b. Nominating & Awards committee members will receive message from the
    - Awards Portal with their password to access/review/judge the ACTEN Applications after the March 1 application deadline has passed.
8. Career and Technical Education Month (February 2020)
  - a. Proclamation – CTSO Month
  - b. 30 Ways to Share Document
  - c. Toolkit – other ACTE website information for CTE Month®
  - d. Nebraska Fact Sheet

9. Newsletter Update
  - a. Need spotlight school information
  - b. Articles from board members
10. Website
  - a. New website hosted by ACTE
11. New Business:
  - a. NCEIF - Kathleen Kennedy
  - b. Updates – Murleen Bellinger
    - 2019-20 ACTEN Leadership Handbook
    - E-postcard filing with IRS
    - Membership lists for discipline reps (use for nominations and awards)
  - c. NCE Conference June 1-4, 2020
    - ACTEN Executive Board Meeting – Monday, June 1, time TBD
    - ACTEN Annual Meeting and AOD
    - Wednesday morning during General Session - ACTEN Awards
    - ACTEN Fundraiser
    - T-Shirt Sales
    - Need to order pens
    - ACTE representative to conference
  - d. Outstanding Member of the Year Recipient 2020
12. Bylaw changes—Dave Gee
13. State Discipline Association Reports - Discipline Association Presidents -- (This is your opportunity to bring info to ACTEN about your organization or ask for ACTEN's input/assistance)
14. Strategic Plan—Finalize and Vote on 2020-24 plan
15. Adjournment
16. Next Meeting—NCE Conference in Kearney, Nebraska; Monday, June 1, 2020

**Goal will be to finish the meeting and vote on the Strategic Plan. Depending on the time, committee meetings may take place. Lunch will be provided by ACTEN.**