

ACTEN BOARD OF DIRECTORS' MEETING

Saturday, January 27, 2024; 9 a.m.

Career Pathways Institute

1215 S. Adams St., Grand Island, Nebraska

9:00 AM

Call to Order: Jean Condon called the meeting to order at 9:01 a.m.

President Condon greeted all those attending the meeting.

Board Members Present:

Jean Condon—President, Rick Painter —President Elect, Jon Cerny —Past President, Angie Chittick—BUS Rep, Miranda Bright—FCS Rep, Jennifer McConville—ADM Rep, Adam Whitmore—TGY Rep, Stan Haas—TRA Rep, Michelle Paxton— FCS Rep, Justin Nollette—AGR Rep, DeLayne Havlovic—Treasurer

Board Members Absent:

Ronda Ras—Secretary, Shauna Paolini—NRS Rep, Chrisinda Ritz—AGR Rep, Crystal Feik—HEA Rep

Ex-Officio Members Present: Murleen Bellinger (ACTEN Executive Director), Sydney Kobza (NDE)

Ex-Officio Members Absent: Deb Wolken, Webmaster

Secretary's Report:

- The Minutes from October 7, 2023 Board of Directors' Meeting were reviewed.
- **Jon Cerny moved to approve the minutes as presented. Motion seconded by Rick Painter. Motion passed.**

Treasurer's Report:

DeLayne provided a report on the treasury by sharing the balances provided in the general operating account and reserve fund report.

DeLayne shared the need for some banking motions during new business.

Murleen added that the CD rate in the reserved funds is now .10% up from .05%.

The Treasurer's report was filed as submitted.

NDE Update-- Sydney Kobza, Assistant Director of Career and Technical Education

- Career and Technical Education Center Updates
 - Kevin Dahlman, is the new CTE Data Specialist
 - BMIT Career Field Specialist and DECA position is open, Mary Janssen is returning to classroom
 - Skilled and Technical Sciences Career Field Specialist and SkillsUSA position is open, Greg is Stahr is retiring;
- Legislation
 - Legislation Bill 1284—Focused on supporting implementation of Computer Science and Technology Act with professional development, teacher recruitment and retention, and curriculum resources; Computer Science standards are up for approval at the next State Board of Education meeting; Senator Walz is utilizing this as a priority for adjustments.
 - Federal Apprenticeship-purpose strengthen, expand, modernize and diversify the National Apprenticeship system to create a broader apprenticeship pathway system; Modernizing language and aligning with CTE practices. This could be a consideration for discussion during National Policy Seminar visits later this spring.
 - State funding for CTE effective July 1, 2023 per the passing of LB 610, funds will be distributed between secondary and postsecondary schools according to the formula used

to distribute Perkins funds with the minimum received being \$7,500, included monies to CTSOs for \$21,428 per CTSO. Cleanup bill is in the works to shift this into a grant, rather than state aid. Focus should remain in Career and Technical Education.

- Comment: Jon mentioned that ACTEN should consider being an advocate for continuation and increases to the funding.
- Collaborative Efforts Include:
 - CTE Month®: State Board of Education meeting – presentation on how CTE is influencing the Nebraska workforce. State Chamber partner, district that received a revision action grant, and a student recognized in a CTSO.
 - CTSO Legislative Day is February 5-6, ACTEN will sponsor the advocacy dinner for the night before.
 - 2024 NCE Conference
 - Will be the 50th CTE conference, theme is *Tradition to Transformation*, 3-day event; Conference will run Monday-Wednesday. No opening general session on Wednesday. Conference will conclude with the Career Field Luncheon on Wednesday. There will be an opportunity for tours and other events on Wednesday afternoon
 - Rachel Mann is keynote speaker
 - Registration target date is April 1
 - Split-the-Pot will be announced during the Career Field Luncheons
- Leadership Academy July 29-31, focus on teachers as leaders and enhancing skills, nominations are due on February 16, teachers with at least 5 years of experience may apply
- reVISION reminders submit to NDE by March 15, local needs assessment process that is to be completed every two years. NDE CTE staff is available to support districts through the reVISION process; Perkins application and budget submissions are due May 15
- Action grants are now open and due March 22

AQUEST and CTE – Superintendents were encouraged to share that there will be stronger focus on CTE, career academies, and Work-Based Learning. Schools will be able to increase their AQUEST threshold by meeting criteria mentioned within the focus. (Shared by Jon Cerny).

ACTE Update – Jean Condon

- CareerTech VISION—2023
Jean, Michelle, Rick, and Miranda agreed that the conference in Phoenix was great. They received many valuable resources. Those in attendance on the board were Jean Condon, Michelle Paxton, Angie Chittick, Rick Painter, Jennifer McConville, and Miranda Bright.
- National Policy Seminar, March 17-20, Washington DC
Jennifer McConville and Dawn Lindsely will be representing ACTEN
- Region V Conference, April 9-12 in Honolulu; Jennifer and Murleen are attending

2024-25 ACTEN Election of Officers and Representatives—Jon Cerny:

- Officers needed: President Elect and Secretary
- Discipline representative positions opening up in June: Health Sciences Education and Engineering and Technology Education. We currently do not have a representative for Counseling and Career Development. Chrisinda and Miranda's terms will end in 2024. Their associations will elect a replacement.

- Murleen will send out an email promoting the opportunity to serve on the ACTEN board. Nominations are needed by April 1 to meet the 45-day prior policy requirement for having a ballot. President Elect cannot come from School Counseling (due to second year in a row policy).
- Ballots - A message will be sent to each voting member with a link to the ballot for their discipline or the general ballot in mid-April.

2024 ACTEN Awards—Jon Cerny:

- Deadline to apply is March 1, 2024.
- Nominating & Awards committee members will receive a message from the Awards Portal with their password to access/review/judge the ACTEN Applications after the March 1 application deadline has passed.
- Murleen reminded the board that non-members are welcome to submit a written application that can be found on the ACTEN website.
- Jon and Murleen both stressed the importance of increasing the number nominations for the awards.

Career and Technical Education Month (February 2024):

- February 5-6: CTSO students arrive on the weekend and remain for meetings with legislators on Monday
- ACTEN will cover the cost of the Monday night meal.
- Michelle Paxton will attend representing ACTEN
- FCS Legislative Day is February 7
- Other ideas—
Miranda Bright has created a template on Canva for members to use during CTE Month® that will be shared with the members. Miranda also provided a link to the CTE Month® resources.
<https://www.acteonline.org/why-cte/cte-awareness/cte-month/>
Jennifer shared that her students are doing videos on how their high school teacher(s) influenced them in their education and future career. She hopes the presentations will show teachers how important they are to their students.

Bylaws Committee:

Jon Cerny reported that there were no proposed changes to ACTEN by-laws.

Public Relations:

Public Relations committee has been meeting via e-mail. New t-shirt and other clothing items were put on a store. Fifty items were sold across the state. Miranda added that we do have the opportunity to charge extra for an additional profit.

She added that with the Canva template, schools are able to edit the template to add photos, text, etc. that is more specific to their school program.

Strategic Plan:

- Should be aligned to national strategic plan. There are quite a few national changes that would allow us to align for national association recognition.
- A committee could and review in March. In June, we could meet and share feedback at the NCE Conference. Program of Work Committee will collaborate to consider a date and location to connect to work through the Strategic Plan. Delayne, Murleen, Rick, Jon, Jean, Miranda, and Jennifer will be

the members of the Program of Work/Strategic Planning Committee. This group will meet prior to NCE. If anyone else wants to be part of this, let Jean know.

- The board will meet again on June 5 at 2:00pm to discuss, review, and approve the proposed Strategic Plan.
- Jean will contact the committee members to see what date and location works best for them.

Leadership Handbook—Murleen provided the necessary updates.

Newsletter— Murleen shares e-mail updates as our newsletter. She shared a call for items for eblasts to the members.

Website: Through Murleen, Deb stated that if anyone sees needs for changes, additions, or corrections to let her know.

New Business

Updates Murleen Bellinger:

- Membership lists for discipline reps distributed for use for nominations and awards
- Contact one of your division members to ask them to apply for an award or position on the board

NCE Conference June 3-5, 2024:

- ACTEN Executive Board Meeting – Monday, June 3, 10:00am with additional meeting on Wednesday at 2:00pm
- ACTEN Annual Meeting – Wednesday, June 5, 7:30am
- ACTEN Awards now open to non-members, will be presented by Jean Condon and Rick Painter
- ACTEN Split the Pot—will be continued via tickets sold by board members, it will be announced during the Career Field Luncheons on Wednesday
- ACTE representative to conference will be President-Elect Carrie Scheiderer
- 50th Anniversary of NCE—**Michelle made a motion for ACTEN to host/sponsor an ice cream social during the conference. Seconded by Miranda. Discussion followed with Michelle making an amended motion for ACTEN to host/sponsor a conference break up to \$2,000 during the 2024 NCE Conference. Miranda seconded the motion. Motion passed.** Board members will be asked to be visible during the break to answer any questions and network with conference attendees.

Outstanding Member of the Year Recipient 2024

Board members are to give names of possible recipients to Jean or Murleen. Murleen will then submit the names via email to the board members for online voting.

ACTEN Executive Director Evaluation—Jean Condon

Jean reminded the board to get their evaluations ACTEN executive director to her by March 1.

Succession Policy—Murleen Bellinger

ACTE has encouraged a contingency policy for executive directors that cannot fulfill their duties. Consider adding this as a strategic planning action. Murleen will bring some examples

State Discipline Association Reports:

Miranda Bright—FCS Team and Legislative Workshop is Feb. 7 and they are excited to have FCS represented at the Legislative Days.

Any additional new or unfinished business:

DeLayne moved to clean up the banking records and open a certificate of deposit in the amount of \$10,000.

Adam Whitmore seconded.

Board approved DeLayne Havlovic, ACTEN Treasurer, to work with First Interstate Bank to make the following adjustments to all accounts:

- Remove board members no longer serving ACTEN from accounts including: Kelly Means and Stephanie Miller
- Add or continue with the following Board members as account signers: DeLayne Havlovic, Treasurer; Murleen Bellinger, Executive Director; Rick Painter, President Elect.
- The ACTEN Board authorizes the Treasurer to open a Certificate of Deposit in the amount of \$10,000 at First Interstate Bank.
- The motion suggests annual account updates to take place at First Interstate Bank during the June NCE Conference at a Kearney branch location.

Motion passed.

Next Meeting: NCE Conference in Kearney, Nebraska; Monday, June 3, 2024 at 10:00 a.m.

The meeting was adjourned at 11:29.

Respectfully submitted by

DeLayne Havlovic for Secretary Ronda Ras