#### ACTEN BOARD OF DIRECTORS MEETING

**Saturday, January 25, 2025**

**Kearney Public Library**

**2020 1st Avenue, Kearney, NE**

**9:00 AM**

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### **AGENDA**

1. Call to Order
2. Approval of Minutes – October 19, 2024
3. Treasurer’s Report – December 31, 2024, DeLayne Havlovic
4. NDE Update – Kate Graham/Sydney Kobza
	1. Updates for the Office of Career, Technical, & Adult Education
	2. Legislation
	3. 2025 Conference Planning
5. ACTE Update – Rick Painter
	1. CareerTech VISION--2025 Review
	2. National Policy Seminar, March 16-19, Washington DC
		* Registration deadline is February 23, 2025
		* Two possibly attending—Jennifer McConville and Dawn Lindsley
		* Orientation Webinar is February 24 at 3:00PM ET.
	3. Region V Conference, April 30-May 3 in Las Vegas
		* South Pointe Hotel and Casino
		* Conference Link— <https://sites.google.com/view/regionv2025/home>
6. 2025-26 ACTEN Election of Officers and Representatives – Jean Condon
	1. Officer positions: President Elect and Treasurer
	2. Discipline representative positions opening up in June: Administration, Business Education, and Trades and Industrial Education. We currently do not have a representative for Counseling and Career Development. The Ag and FCS positions are good for another year.
	3. Ballots - A message will be sent to each voting member with a link to the ballot for their discipline or the general ballot in April.
7. 2025 ACTEN Awards – Jean Condon
	1. Applicants will use the ACTE Awards Portal to apply. Deadline is March 1, 2025. Please apply or nominate someone. Forward the information through your association’s newsletter or list serve and/or ask someone to apply.
	2. A reminder that the award applicant does not have to be a member of ACTE/ACTEN for the state award.
	3. Nominating & Awards committee members will serve as judges for the awards. Be watching for an email to judge after March 1.
8. Career and Technical Education Month (February 2025)
	1. February 3-4: CTSO students arrive on the weekend and remain for meetings with legislators on Monday
	2. ACTEN will cover the cost of one of their meals
	3. ACTEN representative attending Legislative Day
	4. FCS Legislative Day is February 5
	5. CTE Month Proclamation
	6. Social Media Presence
	7. Other ideas—Dawn Lindsley
9. Bylaws Committee – Jean Condon
10. Public Relations – Dawn Lindsley
11. Leadership Handbook
12. Newsletter
13. Website – Deb Wolken/Jennifer McConville
14. New Business:
	1. Updates – Murleen Bellinger
		* Membership lists for discipline reps (use for nominations, awards, and selecting delegates for AOD)
			1. Highlighted yellow means they have already received the award
			2. Highlighted in green means they could apply in a different category
			3. Check their membership date
			4. FCS Membership Status (67 professional members)
	2. NCE Conference June 9-12, 2025, Kearney
		* ACTEN Executive Board Meeting – Monday, June 9, 10:00 am
		* ACTEN Annual Meeting – Wednesday, June 11, 7:30 am
		* ACTEN Awards
		* ACTEN Split the Pot
		* ACTE Representative to Conference is Michelle Conner, Senior Manager, Professional Learning & Content for ACTE
	3. Outstanding Member of the Year Recipient 2025
	4. Evaluation of ACTEN Executive Director
	5. 100th Anniversary Celebration of ACTE
15. State Discipline Association Reports - Discipline Association Presidents -- (This is your opportunity to bring information to ACTEN about your organization or ask for ACTEN's input/assistance)
16. Any additional new or unfinished business
17. Adjournment
18. Next Meeting—NCE Conference in Kearney, Nebraska; Monday, June 9, 2025 at 10:00 A.M.